

CAMP ARNES: Summer Ministry Volunteer Team
Position Overview: Summer Tuck Shop Staff
Ad Number: CA 1022



Purpose: To facilitate the day to day essentials in the tuck shop

Responsible to: Director of Summer Ministries or designate

Member: Cross Ministries Team

Compensation: Honorarium of \$200 (weekly), room & board (taxable benefit), Share a Day's Wage (up to an additional \$5,000 – for the summer)

Start Date: 1 July, 2010

Finish Date: 30 August, 2010

Summary: Calculate, organize, and distribute the tuck shop goods to campers, families and staff throughout the week.

ESSENTIAL DUTIES AND RESPONSIBILITIES (Other duties may be assigned)

- Promote and demonstrate effective communication amongst staff.
- Ensure safety of all activities & programming.
- Promote & demonstrate a well balanced Christian life.
- Share Christian life and character with the camper whenever possible.
- Be creative in teaching.
- Uphold the Staff Handbook & all camp policies and procedures.
- Maintain cleanliness and punctuality.
- Be passionate about the program.

SUPERVISORY RESPONSIBILITIES

- None

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed above are representative of the knowledge, skill, and/or ability required. Computer proficiency in MS Office 2003 is required.

EDUCATION and/or EXPERIENCE

A student in University preferred, at least 2 years in camping environment, a minimum of 1 year of responsible experience in leading people and experience in program development. Superior organizational skills and excellent communication are essential to the success of this position. Understanding of teenage culture and trends an asset.

LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to other employees of the organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions.

CERTIFICATES, LICENSES, REGISTRATIONS

Valid Manitoba Driver's License - class 5 preferred (class 4 considered an asset)

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an individual to successfully perform the essential functions of this job. While performing the duties of this job, the individual is frequently required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop; kneel; crouch; or crawl; and talk; or hear. The individual is occasionally required to prolonged sitting or standing. The individual may need to lift and/or move up to 40 lbs.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an individual encounters while performing the essential functions of this job. The individual is occasionally exposed to wet and/or humid conditions; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; and outside weather conditions.

COMMUNITY ENVIRONMENT

Camp Arnes is an inter-denominational Christian year around camp providing outdoor education and summer camp to students from across Manitoba. Individuals should have a mature, personal commitment to Jesus Christ as evidenced in their daily life. The modeling and communication of safe practices is of utmost importance to our guests at all times.

The successful applicant must submit to a Criminal Record Check and Child Abuse Registry check prior to assuming the position.

Your cover letter and résumé must clearly demonstrate how you meet the qualifications.

Mail: Steve Sutherland
Camp Arnes
Box 29009 RPO NK
Winnipeg, MB R2G 4E9
CANADA

Email: Steve Sutherland
steve@camparnes.com

"We thank all who apply and advise that only those selected for further consideration will be contacted."