

## WATERFRONT COORDINATOR

### Position Summary:

The Waterfront coordinator maintains equipment excellence and safety at the pool and waterfront. They work with the Activity Leader in scheduling lifeguards for canoeing and kayaking and programs that use in the pool or at the waterfront. They work with the other Camp Leaders in organizing swim times for each camp. They prepare the waterfront and pool for camper use before the summer begins. They schedule and oversee the cleaning of the pool and hot tub and waterfront. They are **required** to be NLS certified. They report to the Activity Leader.

### Program Responsibilities:

- Ensure that all lifeguards are qualified and educated in their responsibilities
- Go through water rescue with lifeguards and staff each Monday
- Ensure that safety of campers and staff is being observed at **all** times
- Insist on proper procedure of all Waterfront policies
- Ensure that the water trampoline and water slide are functioning for the campers use
- Lifeguard the pool / waterfront as scheduled
- Lifeguard any sneak outs at night as scheduled
- Maintain focus on the instruction and care of the camper during the activity block
- Keep the pool and waterfront clean at **all** times i.e. testing pool chemicals
  - Clean and repair of equipment
  - Keep lifeguards and waterfront staff accountable for the tasks they have been given
    - i.e. cleaning waterfront shed, canoes, lifejackets, pool etc.
- Work with the Activity Leader in scheduling all lifeguards
- Design and facilitate the Fun in the Sun events with Camp Leaders and the Activity Leader
- Encourage and care for their staff
- Encourage and inspire participation in all programming
- Able to participate enthusiastically in various weather conditions
- Schedule and oversee the proper cleaning procedure of the pool and hot tub
- Be on time for all scheduled programming and meals
- Report to the Activity Leader regularly
- Report **all** incidents/issues with camper and or staff to the Activity Leader
- Participate in the evening activities
- May teach an activity throughout the week as needed
- Report to the Activity Leader for evening schedule and other breaks other than scheduled time off
- Participate to the assigned evening chapel
- Help with the set up and take down of different programming as assigned
- Will stay in a cabin with campers as a cabin buddy and help the cabin leader when necessary
- Participate in the evening staff meeting

### General Responsibilities:

- Share your Christian life and character with the campers as you can
- Promote an encouraging and fun environment
- Encourage, honour and respect fellow staff and leaders
- Be on time for all scheduled programming and meals
- Be able to participate with enthusiasm in various weather conditions
- Properly care for your designated accommodations
- Uphold all Camp Arnes policies
- Participate in the Saturday Staff Meeting once the campers have left
- Attend and participate in the Tuesday and Thursday morning Staff devotions
- Ensure and reward Lifeguards who are at the Tuesday/Thursday morning staff devotions
- Attend and participate in Sunday night Journey Groups
- Attend and participate in Sunday night wigwams / worship
- Try to attend church on Sundays (when possible)
- Promote care for the facility given to campers for their use
- Attend and participate in Sunday night Journey Groups
- Attend and participate in Sunday night wigwams / worship
- Try to attend church on Sundays (when possible)

**Attributes:**

- Strong Christian foundation and relationship
- Strong effective communicator
- Strong ability to multitask and handle stressful moments
- High desire for the communication of the Gospel Message
- Problem Solving Skills
- Organization skills and administration skills
- Hard work ethic
- High energy personality
- High desire for holistic development of staff and campers